

Annual Crime on Campus Report 2008

Annual Security Report

prepared September 30, 2009

The Tennessee Technology Center at Covington (TTCC) prepares the Annual Crime on Campus Report to meet the requirements of the Jeanne Clery Disclosure Act. The report is compiled annually. Any campus crime, arrest, and referral statistics come from many areas: the victim, instructors, staff, the Director (if an incident is handled by Administration), and local police stations (the City of Covington and the City of Munford). The TIBRS Coordinator contacts both police departments monthly to gather any statistics related to crime on our campus (including hate crimes).

Faculty, staff, students, and the general public may view crime statistics through the Student Right to Know brochure available from Student Services or via our website (www.ttccovington.edu).

Students, faculty, or staff that have been a victim of a crime, should notify their instructor or supervisor immediately. For students, they should notify their instructor first and then Student Services. Faculty and staff should notify the Director first and then Student Services. Any crime reported to an instructor or the Director must then be forwarded to the TIBRS Coordinator on campus (Student Services Coordinator).

In the event that a situation arises that could become a threat to our student population, the Director or other appropriate personnel will issue a warning to the campuses. The warning may be communicated through a message over the loud speaker, e-mail, contacting each instructor, or through a memorandum. The institution will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. TTCC will attempt confirm that there is a significant emergency by visual, auditory, or verbal means. For example, someone may see a person with a weapon on campus. The Director, Student Services Coordinator, or Recruiter/Training Coordinator will be responsible for carrying out this process. Local law enforcement will be called when there is a significant emergency or dangerous situation that is not weather related. We will work with the local law enforcement to disseminate emergency information to the larger community. TTCC tests the emergency response and evacuation procedures on an annual basis (tornado, fire, and/or earthquake drills).

Students may report a crime through a confidential report. TTCC makes every effort to keep the identities of individuals involved in a crime confidential, while still maintaining accurate crime statistics.

During normal hours of operation, TTCC is open to faculty, staff, students, and the community. After hours, faculty and staff may gain access only with the keys that have been authorized by the Director. Every faculty and staff member ensures that their specific area is locked before leaving the building. Our custodian or Administration locks all "common area" doors and double checks to make sure the main campus is secure.

TTCC does not have campus security personnel. In the event of a crime, the victim should notify their instructor or someone in Administration immediately. Administration will review the situation to determine if the local police need to be called. Students may also contact the local police authorities on their own. TTCC works closely with the local police departments. If anyone feels their life is in immediate danger, they should call 911.

Faculty, staff, students, and the community are encouraged to immediately report a crime to the faculty and staff at TTCC (since there is no campus police). This allows TTCC to maintain accurate records and also warn faculty, staff, students, and the community of any potential threats.

TTCC does not employ any pastoral or professional counselors.

During orientation, security is discussed. Students are encouraged to lock their vehicles and keep all valuable items out of sight. Students are also told that if anything happens to them or their possessions, they should immediately notify their instructor and Student Services.

TTCC does not have any programs designed to inform faculty, staff, and students about crime prevention. TTCC does not have any off campus student organizations.

TTCC is a state facility, so alcohol, drugs, and firearms are not allowed on campus. The possession, sale, manufacture, or distribution of any controlled substance is illegal under state and federal law. It is unlawful to sell, furnish, or provide alcohol to anyone under the age of 21. Anyone violating the alcohol or controlled substance policy will be referred to the Director for disciplinary sanctions and could face other sanctions by state and/or federal agencies. During orientation, students sign a Drug Free Workplace Student Statement.

During orientation, students review the Drug Free Workplace Student Statement. Also during orientation, students are informed that if alcohol or drugs were to ever become a problem, they could come to Student Services for assistance. While no one in Student Services is a licensed counselor, they can refer students to agencies that assist with drug and alcohol problems.

During orientation, sexual harassment and campus security are discussed. Any information Student Services receives on sexual assault will be displayed in the Student Break Room. The City of Covington Police Department offers sexual assault education and information programs to students and employees upon request. If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. TTCC strongly encourages that a victim of sexual assault report the incident in a timely manner. Time is critical factor for evidence collection and preservation. An assault should be reported directly to the Director or the Student Services Coordinator. Filing a report will ensure that a victim of sexual assault receives the necessary medical treatment and tests; provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later; and assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention. Once reported, the Student Services Coordinator will investigate the alleged assault. The findings will be discussed with the Director and proper disciplinary sanctions will be given. Possible disciplinary sanctions are listed in the Student Handbook/Catalog. A victim of sexual assault may choose to contact local authorities to pursue prosecution. This decision is left up to the individual.

TENNESSEE TECHNOLOGY CENTER AT COVINGTON's POLICIES

SEXUAL HARRASSMENT POLICY

Sexual harassment and racial harassment have been held to constitute forms of discrimination prohibited by Title VI, Title VII of the Civil Rights Act of 1964, as amended by Title IX of the Educational Amendments of 1972. Based on institutional beliefs and the requirements of law, the Tennessee Technology Center at Covington does not tolerate any form of sexual or racial harassment. Procedures have been developed to investigate any such allegation when made known to school personnel and/or the EEO/AA officer.
(*Policy No. P-080*)

SEX OFFENDER DIRECTORY

The Federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002, require that whenever a sex offender becomes employed, enrolls as a student or volunteers at an institution of higher education in the state of Tennessee, he or she must complete or update the

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Tennessee Bureau of Investigation (TBI) sexual offender registration/monitoring form and deliver it to TBI headquarters in Nashville. As defined in section 40-39-102 of the Tennessee Code, a “sexual offender” means a person who is, or has been, convicted in this state of committing a sexual offense or who is, or has been, convicted in another state or another country, or in a federal or military court, of committing an act which would have constituted a sexual offense if it had been committed in this state. A “sexual offense” means the commission of acts including, but not limited to, aggravated and statutory rape, sexual battery, sexual exploitation of a minor, aggravated prostitution, and kidnapping.

Both acts designate certain information concerning a registered sexual offender as public information; and therefore, amend and supercede the Family Educational Rights and Privacy Act (FERPA) and other federal and state laws that previously prohibited the disclosure of such personal information. Since the laws require the publication of information pertaining to sexual offenders employed, enrolled or volunteering at an educational institution, said publication does not constitute grounds for a grievance or complaint under institutional or Tennessee Board of Regents policies or procedures.

In compliance with the Federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002, members of the campus community may obtain the most recent information received from the Tennessee Bureau of Investigation (TBI) concerning sex offenders employed, enrolled, or volunteering at the Tennessee Technology Center at Covington in the Student Services Office. Correspondence may be sent to the following address:
Tennessee Technology Center at Covington, 1600 Highway 51 South, Covington, TN 38011
Information is also available on the TBI’s website listing of sex offenders located on the internet at <http://www.tbi.state.tn.us> under “Sexual Offender Registry.”

TENNESSEE TECHNOLOGY CENTER AT COVINGTON DRUG AND ALCOHOL PREVENTION INFORMATION

Drug and/or alcohol abuse can affect one's physical and emotional health as well as social life and everyday living. Long-term abuse can destroy a healthy body and mind. This Center has a drug-free policy and a prevention program to assist students and staff members who have problems with alcohol or drug abuse. Student Services personnel are available to assist and make referrals to appropriate agencies, which assist persons with this problem. Every effort will be made to respond effectively to the use and abuse of alcohol and drugs by the Center's population. The Tennessee Technology Center of Covington expects all students and staff members to comply with the rules and local and state laws relating to alcoholic beverages and drugs.

The Omnibus Drug Initiative Act of 1988 requires that all grantees receiving grants from a federal agency certify that they will maintain a drug-free workplace (this includes schools receiving campus-based appropriations)

All students, faculty, and staff of the Tennessee Technology Center at Covington are strictly prohibited from participating in the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in the Tennessee Technology Center at Covington’s training place. Each student must notify the Director of any criminal drug statute conviction for a violation occurring in the training school no more than five days after such conviction. Violation of this rule, which results in a criminal conviction, will force one of the following actions against said student: a written warning, probation, and/or termination following established Tennessee Board of Regents guidelines for disciplinary actions.

TTCC will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state, and federal law). These sanctions may include expulsion, termination of employment, and referral for prosecution. (Source: 2006-2007 FSA Handbook)

Drug and Alcohol Counseling, Treatment, & Rehabilitation Centers

A Abater Addiction Helpline: 1-800-300-1304

Correctional Services of Tennessee
907 Highway 51 South
Covington, TN 901-475-9700

Employee Assistance Program
1-800-308-4934
for TN State Employees only

Lakeside Behavioral Health System
2911 Brunswick Road
Memphis, TN 901-377-4733

Pathways
114 Tammell Street
Brownsville, TN 731-772-4685

**Tennessee Technology Center at Covington's
Campus Crime**

**2005, 2006, 2007, & 2008 statistics Include both our Main Campus and our Munford Location
These statistics include the total number of incidents and not total number of victims**

	2008 (Main)	2008 (Munford)	2007 (Main)	2007 (Munford)	2006	2005
Crimes Against Person						
Murder/Non-Negligent Manslaughter						
Negligent Manslaughter						
Kidnapping						
Forcible Rape						
Forcible Sodomy						
Sexual Assault with Object						
Forcible Fondling						
Incest						
Statutory Rape						
Sex Offenses - Non-Forcible						
Aggravated Assault	1		2			
Simple Assault	1		1		1	
Intimidation	3		9	1	2	1
Stalking						
Any Other Crime Involving Bodily Injury						
Crimes Against Property						
Arson						
Bribery						
Burglary	1					
Counterfeiting/Forgery					2	1
Destruction/Damage/Vandalism	4			2		
Embezzlement						
Extortion/Blackmail						
Fraud-False Pretenses	1					
Fraud-Credit/ATM Card/AT						
Fraud-Impersonation						
Fraud-Welfare						
Fraud-Wire						
Motor Vehicle Theft						
Robbery						
Stolen Property Offense						
Theft-Pocket Picking			1			
Theft-Purse Snatching						
Theft-Shoplifting						
Theft from Building	4		6	1	2	3
Theft from Coin Machines						
Theft from Motor Vehicle			1			
Theft of Motor Vehicle Parts	3					
Theft-All Other Larceny						
Crimes Against Society						
Drug Narcotic Violations						
Drug Narcotic Equipment						
Gambling-Betting/Wagering						
Gambling-Operating/Promoting						
Gambling-Equipment Violation						
Gambling-Sports						
Pornography/Obscene Materials						
Prostitution						
Prostitution-Assisting/Promoting						
Weapon Law Violations	2					
Hate Crimes			1			
Other						
Bad Checks	1					1
Disorderly Conduct	3					
Drunkenness	1					
Liquor Law Violations	1					